

ANNUAL SHELLFISH MANAGEMENT REVIEW
for the period
January 1st to December 31st, 2003

Enforcement Activity Worksheet

To be completed by the Shellfish Warden.

Enforcement Activities Worksheet

INSTRUCTIONS

This worksheet should be completed by the Shellfish Warden and returned to the Shellfish Committee as soon as possible. The information provided is required by DMR regulation (Chpt. 7.30.4.) and will be used in the preparation of the Annual Shellfish Management Review.

Production Data Collected by the Warden

This section summarizes the harvesting activity documented in the Monthly Enforcement Activity Reports. The following definitions apply:

'Average Daily Catch/Digger' is an estimate based on the average catch of the harvesters checked during routine patrol during a particular month. Enter "0" if no harvesting occurred.

'Average # of Diggers /Day' is an estimate of the average number of harvesters per day on the flats based upon observations made during routine patrols during a particular month. Enter "0" if no harvesting occurred.

'Total # of Days Dug' is the number of days the flats were open and not closed due to a) water quality classification, b) flood, c) PSP or d) conservation. If flats are closed during all or part of a particular month, enter "a, b, c or d" along with the number of days open in the appropriate space (e.g., "15 c" means the flats were open for only 15 days that month due to PSP).

Total Lbs. or Bushels' is the multiple of the three previous numbers. Pounds or bushels can be used to record amounts but not both. Check the appropriate box in the heading to indicate which unit is being used. Enter "0" if no harvesting occurred.

For any month in which this information was not obtained due to lack of enforcement, enter "n/a" in the first three columns and "no warden" in the last (Total) column.

Summary of Activities for the Year

This section summarizes the enforcement activities listed in the Monthly Enforcement Activity Reports. Each item should be the actual total for the year and not an estimated number per day, week or month. For the category "Diggers Checked", this includes both identifying a digger and checking their catch for any size or amount restrictions. If an activity did not occur, place a "0" in the appropriate space.

Warden(s) Data

The date the Warden(s) received DMR training and the date the municipality nominated the Warden(s) needs to be entered. If the Warden(s) have yet to receive training, place an "n/a" in the appropriate space. Note: The municipality must nominate its Warden(s) each year.

Should you have any questions regarding the completion of this worksheet, do not hesitate to contact the Area Biologist for your region:

Down East:

David Clifford

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Mid Coast:

Ron Aho

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E-mail ron.aho@maine.gov

Southern:

Don Card

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Note: A sample worksheet is printed on the back of this page.

Sample Enforcement Activities Worksheet

Production Data Collected by the Warden

Month	Avg. Daily Catch/Digger		Avg. # of Diggers/Day		Total # of Days Dug	=	Total: Lbs <input type="checkbox"/> or Bushels <input checked="" type="checkbox"/>
January	<u>1</u>	X	<u>4</u>	X	<u>31</u>	=	<u>124</u>
February	<u>1</u>		<u>4</u>		<u>28</u>		<u>112</u>
March	<u>1</u>		<u>5</u>		<u>31</u>		<u>155</u>
April	<u>1</u>		<u>5</u>		<u>30</u>		<u>150</u>
May	<u>1.5</u>		<u>7</u>		<u>31</u>		<u>325.5</u>
June	<u>1.5</u>		<u>12</u>		<u>15c</u>		<u>270</u>
July	<u>2</u>		<u>12</u>		<u>31</u>		<u>744</u>
August	<u>2</u>		<u>12</u>		<u>31</u>		<u>744</u>
September	<u>n/a</u>		<u>n/a</u>		<u>n/a</u>		<u>No warden</u>
October	<u>1.5</u>		<u>7</u>		<u>31</u>		<u>325.5</u>
November	<u>1</u>		<u>7</u>		<u>22b</u>		<u>154</u>
December	<u>1</u>		<u>5</u>		<u>31</u>		<u>155</u>
					TOTAL		<u>3,119</u>

Summary of Warden Activities for the Year

Hours Patrolled:	<u>500</u>
Diggers Checked:	<u>150</u>
Warnings Given:	<u>35</u>
Summon Issued:	<u>12</u>
Court Appearances:	<u>3</u>
Convictions:	<u>7</u>

Enforcement could be improved by:

☒ more hours patrolled

☐ more wardens

☐ better equipment

☐ better training

☒ greater state support

☐ other _____

Warden(s)

Training Date

Nomination Date

Barry Robins

05/28/02

03/01/03

Richard Cary

05/30/03

09/15/03

Production Data Collected by the Warden

Month	Avg. Daily Catch/Digger		Avg. # of Diggers/Day		Total # of Days Dug		Total: Lbs <input type="checkbox"/> or Bushels <input type="checkbox"/>
January		X		X		=	
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
TOTAL							

Summary of Warden Activities for the Year

Hours Patrolled: _____
 Diggers Checked: _____
 Warnings Given: _____
 Summon Issued: _____
 Court Appearances: _____
 Convictions: _____

Enforcement could be improved by:
 ☐ more hours patrolled
 ☐ better training
☐ more wardens
 ☐ greater state support
☐ better equipment
 ☐ other _____

Warden(s)

Training Date

Nomination Date

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____